

CARILEC Industry Journal – Information For Authors – Short Form

General: CARILEC welcomes for consideration papers on current technical issues on topics of broad significance and long-range interest in all areas of electrical power system engineering, utility operations, consultants, regulators and related disciplines. In-depth surveys, reviews and tutorials are particularly welcome.

Presentation: Since papers in the CARILEC's Industry Journal are read by engineers, managers, technicians, administrators, regulators, investors and policy makers whose interests usually extend well beyond their own specialties, papers must be accessible to the non-specialist reader as well as the expert. They should always contain adequate background and tutorial information, and, to ensure that papers are well-suited for the general readership, authors are encouraged to have their manuscripts scrutinized by colleagues who are not experts in the fields discussed.

Submission: One copy of the paper, each complete with original illustrations, should be submitted to the Project Manager at lbenjamin@carilec.org or lbenjamin@candw.lc.

CARILEC assumes that material submitted for publication has been properly released. It is the responsibility of the author, not CARILEC, to determine whether publication of the material requires the prior consent of other parties and, if so, to obtain it.

Specific Requirements

The paper should be 1500 - 3000 words or 3 pages in length and in the English Language.

General Requirements

The paper must be self contained and complete, that is, it should not rely on other papers (unless these are provided as Appendices).

It should be possible for any reader to pick up and understand what it is about and be able to follow it through without any prior knowledge of the subject.

The paper should flow logically from start to finish.

Prior to submission, the paper should be read by a colleague to check the English composition and ease of understanding.

Subdivisions of paper

Subdivisions are expected to be:

- a. Title
- b. Introduction – What the paper is about. Any objectives?
- c. Aim – What is the aim of the subject/project?
- d. Background – Setting the scene. Where does the project lie in relation to the 'total picture'?
- e. Description/Discussion – describe the whole project drawing out the fundamentals underlying the subject. Some mathematical analysis should be included.
- f. Conclusions
- g. Appendices

- h. Diagrams/Drawings/Photographs – Preferably, these should be close to the relevant text.
- i. Photos should be embedded at relevant areas in the document and should be at least 5"x 2" in size and 300 dpi.
- j. Bibliography – if appropriate.

About the Authors

A brief BIOS of the author of about one (1) paragraph long should be submitted. A passport size digital photo of the author(s) of resolution 300 dpi should also accompany their BIOS.

Copyright:

The CARILEC Industry Journal is copyrighted to protect the interests of CARILEC as well as its authors and their employers. Authors must provide a signed copyright release form before their papers can be published. The form will be sent to you from CARILEC upon acceptance of the paper.

Proof:

Proofing of the document will be done by CARILEC's Editor and the publishing team.

GENERAL INSTRUCTIONS

1. Files should be submitted via email attachment, zip or CD. (Exceptions can be made, if required.)
2. The software used to produce the manuscript should be MS WORD 2003 from OFFICE 2003.
3. Make sure your files are self-contained, i.e., that there are no pointers to your system setup.
4. Check that your files are complete: abstract, text, tables, references, footnotes, bios, & figure captions.

THINGS NOT TO DO:

DO NOT put the files in page layout software (Ventura, Quark, Pagemaker, Frame Maker). Write the text in ascii format, DO NOT create special macros; use the standard codes provided by the program. DO NOT send postscript files of the text.